

Family Action Centers of Colusa County

Minutes of Public Meeting

February 6, 2017

The meeting of the Family Action Centers of Colusa County Board of Directors was called to order at 4:20 p.m. at the Arbuckle Family Action Center, 812 King Street, Arbuckle, California. Directors Nancy Dickson, Carol Geyer, and Patty González were present constituting a quorum to begin the meeting led by Carol Geyer, Treasurer.

Director Willes was not present at start of meeting.

Absent: Lora Ceccon

Staff in Attendance: Kim Owens, Coordinator, Arbuckle Family Action Center; Betty Huson, Coordinator, Williams Family Action Center

There was no public in attendance

Items discussed in accordance with the publicly posted agenda were as follows:

II. Public Comment

Information pertaining to First 5 Colusa's Annual Report 15-16 was previously released to Ms. Huson and Ms. Owens from Ginger Harlow, Director, First 5 Colusa. This information was given to the Board for review and discussion.

III. Approval of November 7, 2016 Meeting Minutes

The Minutes were reviewed and accepted as presented and to form.

Result: Approved 3/0

Motion: Dickson

Second: Geyer

Ayes: Geyer, Dickson, and González

Director Willes joined the meeting at 4:26 p.m.

IV. Review and Approve the FACCC Financial Statement of Activities

The most current Financial Statement of Activities was reviewed and discussed and approved.

Result: Approved 4/0

Motion: González

Second: Dickson

Ayes: Geyer, González, Dickson, and Willes

V. Update on Umpqua Bank Grant Application

The Board received the letter of award for \$5,000.00 from Umpqua Bank Community Grants. The specifics of the grant were discussed and presentation of the check is scheduled for 3:00 p.m. Thursday, February 16 at the Arbuckle Family Center.

VI. Approval to Purchase Creative Curriculum

As per the Umpqua Grant, the Board reviewed and approved the purchase of the Creative Curriculum Deluxe Edition at a cost of \$3,149.00 to be used from grant funding as well as approving funds to be used for taxes and shipping from current FACCC funds as needed.

Result: Approved 4/0

Motion: González

Second: Willes

Ayes: Geyer, González, Dickson, and Willes

VII. Approval to Purchase Snacks for Growing Start

As per the Umpqua Grant, the Board reviewed and approved the purchase of healthy Growing Start Snacks in the amount of \$775.00

Result: Approved 4/0

Motion: Dickson

Second: Willes

Ayes: Geyer, González, Dickson, and Willes

VIII. Approval to Purchase Meal Plan and Budget Forms

As per the Umpqua Grant, the Board reviewed and approved the purchase of supplies to develop and print Meal Plan and Budget forms in the amount of \$250.00 for distribution to community members and program participants.

Result: Approved 4/0

Motion: González

Second: Dickson

Ayes: Geyer, González, Dickson, and Willes

IX. Approval to Purchase Parenting Fact Sheet Supplies

As per the Umpqua Grant, the Board reviewed and approved the purchase of \$500.00 in supplies to develop and print Parenting Fact Sheets for community members and program participants.

Result: Approved 4/0

Motion: Dickson

Second: González

Ayes: Geyer, González, Dickson, and Willes

X. Growing Start Evaluation / Research Project

The Board was updated on the progress of the First 5 Corps Evaluation Research Project in which both the Arbuckle and Williams Family Action Centers are participating.

XI: Colusa County Assessor Claim for Welfare Exemption

The Board reviewed and discussed the 2017 Claim for Welfare Exemption annual filing.

XII. Center Updates

The Board Members were presented with written updates from both the Arbuckle and Williams Family Action Centers. There was a brief discussion of highlights.

XIII. Scheduling of Next Meeting

The next meeting will be held at 4:15 p.m., Monday, May 15, 2017 at the Arbuckle Family Action Center.

IX. Adjournment

The meeting adjourned at 4:55 p.m.

Minutes Prepared by Betty Huson, Program Coordinator

Attachment A: Meeting Minutes of November 7, 2016

Attachment B: Financial Statement of Activities

Attachment C: Letter of Award from Umpqua Bank Community Grants

Attachment D: Umpqua Bank Community Grant Application Summary

Attachment E: Creative Curriculum Document

Attachment F: Colusa County Assessor Claim for Welfare Exemption

Attachment G: Arbuckle Family Action Center Update

Attachment H: Williams Family Action Center Update

Agendas, minutes, and supporting documents/materials are available for review at the Family Action Centers of Colusa County Office, 812 King Street, Arbuckle, CA. Materials related to an item on the agenda submitted after distribution of the agenda packet are available for public review during normal business hours at the same location. Agendas are posted on both the Arbuckle Family Action Center website (www.afackids.org) and the Williams Family Action Center website (wfacids.org) and at the following locations: Williams Family Action Center, Arbuckle Family Action Center, and First 5 Colusa. If you would like to receive an agenda electronically, please call 530.476.0822 or 530.473.5400.