

Family Action Centers of Colusa County

Minutes of Public Meeting

February 4, 2019

The meeting of the Family Action Centers of Colusa County Board of Directors was called to order at 4:42 p.m. at the Arbuckle Family Action Center, 812 King Street, Arbuckle, California. Directors Patty González, Nancy Dickson, and Lora Cecon were present constituting a quorum to begin the meeting led by Nancy Dickson, Treasurer.

Absent: Director Geyer and Director Castañeda

Staff in Attendance: Ginger Harlow, Director; Kim Owens, Program Coordinator, Arbuckle Family Action Center; and Betty Huson, Program Coordinator, Williams Family Action Center.

Items Discussed in accordance with the publicly posted agenda were as follows:

II. Public Comment

As Carissa Bowers, Director CAPC and the Colusa Community in Unity Family Resource Center, was unable to attend as planned, Kim Owens presented, on Carissa's behalf, the opportunity for future collaboration between the Family Action Centers of Colusa County and the Colusa Community in Unity Family Resource Center.

III. Approval of November 5, 2018 Meeting Minutes

The Minutes of August 13, 2018 were reviewed and accepted with noted correction.

Result: Approved 3/0

Motion: González

Second: Cecon

Ayes: Cecon, Dickson, and González

IV. Review and Approve FACCC Financial Statement of Activities

The Directors received and reviewed the revised Statement of Activities from July 1, 2018 to January 31, 2019. They were reviewed, discussed, and approved.

Result: Approved 4/0

Motion: González

Second: Cecon

Ayes: Cecon, Dickson, and González

Director González left the meeting at 4:55

V. Non-Profit Tax Filings Update

The Board received all documentation concerning the filing of the Federal form 990-N, and the California State Forms, SI-100 and 199N. It is the intent, that these forms will be filed annually even though not required for scheduling ease.

VI. Food Bank of Contra Costa and Solano Award Purchase

The Board received the latest statement of balance as well as a receipt of all items purchased as previously directed.

VII. Center Updates

The Directors were presented with written updates from both the Arbuckle and Williams Family Action Center. There was a brief discussion of highlights.

VIII. Scheduling of Next Meeting

The next meeting will be held at 4:15 p.m., Monday, April 29, 2019 at the Arbuckle Family Action center, 812 King Street, Arbuckle, California.

X. Adjournment

The meeting adjourned at 5:35 p.m.

Minutes Prepared by Betty Huson, Program Coordinator.

Attachment A: Meeting Minutes of November 5, 2018

Attachment B: FACCC Statement of Activities July 1, 2018-January 31, 2019

Attachment C: Financial Statement of Activities for FY17-18

Attachment D: IRS Form 99N

Attachment E: California Form SI-100

Attachment F: California Form 199N

Attachment G: Food Bank of Contra Costa and Solano Statement of Credit 12/31/2018

Attachment H: Food Bank of Contra Costa and Solano Packing Slip 01/08/2019

Attachment I: Arbuckle Family Action Center Update

Attachment J: Williams Family Action Center Update

Agendas, minutes, and supporting documents/materials are available for review at the Family Action Centers of Colusa County Office, 812 King Street, Arbuckle, CA. Materials related to an item on the agenda submitted after distribution of the agenda packet are available for public review during normal business hours at the same location. Agendas are posted on both the Arbuckle Family Action Center website (www.afackids.org) and the Williams Family Action Center website (wfacids.org) and at the following locations: Williams Family Action Center, Arbuckle Family Action Center, and First 5 Colusa. If you would like to receive an agenda electronically, please call 530.476.0822 or 530.473.5400.