



AmeriCorps



DATE POSTED: July 19, 2022



AMERICORPS POSITION OPEN: AMERICORPS FAMILY SUPPORT AIDE

SERVICE SITES: Arbuckle Family Action Center (1 Member)
First 5 Colusa Office (1 Member)
Williams Family Action Center (1 Member)

LIVING ALLOWANCE: **\$13,500 + \$3,247.50 Educational Award**
AmeriCorps members that successfully complete a 900-hour service term will be eligible to receive a Segal AmeriCorps Education Award of \$3,247.50. Members may use the education award to pay for current educational expenses at an eligible institution, to repay qualified student loans, or to do both.

SERVICE DAYS/HOURS: **PT: 900 Service Hours, 20-25 Hours Per Week**
Occasional evenings and/or Saturdays may be required

BEGINNING DATE: August 2022

QUALIFICATIONS: Must pass DOJ and FBI fingerprint clearance
TB test clearance
Valid CA Driver's License

PREFERRED SKILLS & EXPERIENCE: See PATH AmeriCorps Family Support Aide Position Description (attached)

APPLICATION PROCEDURES: Interested candidates must complete and submit an AmeriCorps application and submit via e-mail, fax, mail or in person to:

First 5 Colusa
217 9th Street, STE. B
Colusa, CA 95932
PH: 530.458.5555
Fax: 530.458.5355
E-Mail: first5colusa@ccoe.net

APPLICATIONS ARE AVAILABLE AT FIRST 5 COLUSA AND THE FOLLOWING LOCATIONS:

Arbuckle Family Action Center
812 King Street
Arbuckle, CA 95912
530.476.0822

Williams Family Action Center
1401 E. Street, Rm. 101
Williams, CA 95987
530.473.4311

To request an application electronically, please call 458.5555

APPLICATION DEADLINE: OPEN UNTIL FILLED. FIRST APPLICATION REVIEW 8/05/2022



AmeriCorps Member Position Description PATH AmeriCorps Family Support Aide

The Child Abuse Prevention Center, the PATH Program, and Prevent Child Abuse CA do not discriminate on the basis of race, color, national origin, sex, age, political affiliation, sexual orientation, disability and/or religion. Reasonable accommodations may be provided upon request. If you are a person with a disability and you would like to request an accommodation, please contact Human Resources at (916) 244-1904.

AmeriCorps is a community service program that is funded by the government and participating community partners, which is designed to help communities meet the specified needs in their area by recruiting and training individuals who are willing to devote one to four years serving in selected community projects. Service programs strengthen communities, encourage responsibility, expand opportunities for education, provide service experience, and increase life skills. For more information on AmeriCorps, please visit www.americorps.gov.

Prevent Abuse Through Home-Visitation (PATH)

Prevent Child Abuse California, in partnership with family resource centers, County CPS/CWS Departments, and their community partnerships, are using AmeriCorps as part of a comprehensive statewide effort to prevent entry or re-entry of families into the child welfare system. AmeriCorps members and community volunteers are used in three priority areas: 1) Providing Home Visitation services to families utilizing the Parents As Teachers parenting curriculum to educate on positive, nurturing parenting skills; 2) Providing crisis intervention services to families; 3) Once the family is stabilized, providing additional family supportive services; and 4) Providing group based parenting education workshops (using the Making Parenting a Pleasure program) to at-risk families to avoid entry/re-entry into the child welfare system. The focus is to support the implementation of the PATH strategies designed by each county.

Service Position Summary: Family Support Aide

The AmeriCorps Family Support Aide is an AmeriCorps member position and shall serve as the family's primary contact within the service site and is responsible for developing a relationship with the family and working with the family at the service site to build upon strengths and enhance self-sufficiency. All duties will be performed within a strength-based, culturally responsive and trauma informed manner.

Essential Functions:

1. Family Support: 60%

- Deliver Making Parenting a Pleasure Program effective parenting education to parents of children 0-18 years of age either through service site-based workshops.
- Provide service site-based response to child abuse referrals that meet the Path 1 and Path 2 response in Differential Response (DR).
- Meet with assigned families to provide crisis intervention services to remedy short-term and long-term needs (such as provide assistance accessing Health Insurance and other Health Programs, access to Emergency Food/CalFresh, and other supportive services).
- Conduct a variety of screenings and assessments, including the PFS (Protective Factors Survey) on assigned families.
- Perform case management and complete associated documentation.

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PATH AmeriCorps Family Support Aide

- Work with families to empower them to engage in problem solving.
 - Provide support, model effective parenting behavior, provide education and information, and provide parents with age appropriate parenting and positive discipline techniques.
 - Provide parents with information regarding age appropriate development for their children and techniques they can use to enhance their child's development.
 - Work with families to develop, review, and update their Family Support/Nurturing Plans.
 - Utilize community resources, effective parenting curriculum, and supportive problem solving to help families meet their goals.
 - Advocate for and act as a liaison for families with existing community services and agencies, which may include routine translation and interpretation.
2. Supervision and Training: 15%
- Participate in weekly individual supervision meetings with Supervisor.
 - Participate at least once a month in Case Conferencing/Multi Resource Team Meetings.
 - Participate in monthly AmeriCorps member meetings/team building activities.
 - Participate in required trainings provided by Prevent Child Abuse California, including Parents As Teachers and/or Make Parenting a Pleasure training, and Service Site specified trainings.
 - Attend mandatory PCA CA quarterly member check-ins.
 - Members will be trained and expected to adhere to CNCS prohibited activities.
3. Outreach/Volunteer Generation: 10%
- Assist with and participate in outreach, community engagements, referrals, and volunteer generation.
 - Coordinate volunteers that assist at the Service Site.
4. Program Documentation, Data Collection, & Evaluation: 10%
- Maintain updated and accurate records on case management work, included but not limited to progress notes and referral tracking.
 - Conduct MPAP pre- and post-assessments on parents participating in MPAP Programs lessons.
 - Complete documentation as required by PCA CA Contract and Service Site, including, but not limited to, Family Support/Nurturing Plans, Data Collection Forms for Services Provided to Beneficiaries, and Assessment Tools.

Marginal Functions:

5. Other Duties Related to Service Activity: 5%
- Assist with and participate in off-site activities including but not limited to, outreach, health-related clinics, fairs, and other off-site events.
 - Assist with and participate in the service site/Family Resource Center (FRC) as needed (i.e., community events/fairs, and other on-site events, etc.).

Principal Working Relationships:

- AmeriCorps Service Site Supervisor

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- AmeriCorps Program Coordinator
- Family Resource Center Site Staff
- Agency Staff
- CAP Center Staff
- Families
- Various Community-Based Services Agencies

Knowledge, Skills, Abilities and Willingness to Learn:

- Must be able to read, write, speak and understand the English language.
- Basic computer skills (particularly Microsoft Excel and Word).
- Ability to work with diverse workgroups and serve families with diverse economic, social, racial, and cultural backgrounds.
- Knowledgeable about local community resources.
- Ability to establish and maintain personal and programmatic boundaries while providing supportive services.
- Strong interpersonal skills and the ability to relate to individuals who may not share basic commonality, including value systems and behavior norms.
- Experience in working with culturally diverse communities and families, with the ability to be culturally sensitive and appropriate.
- Demonstrate good writing and organizational skill.
- Skill to maintain a professional, confidential work environment.
- Ability to manage multiple tasks in an efficient manner.
- Knowledge of child abuse issues, substance abuse and family dynamics.
- Knowledge of child development and behavior.
- Ability to work evenings and weekends, as required.
- Ability to communicate clearly both orally and in writing.
- Experience in social services in community settings with families preferred.
- Able to deal with stressful situations.

Other Qualifications:

- Must be at least 18 years of age.
- Must be a U.S. citizen or lawful permanent resident.
- Clearance of fingerprint background check.
- Must possess a high school diploma or GED.
- Must possess a valid California Driver's license, reliable transportation and auto insurance.
- Must report to service site as scheduled and agreed upon with Host Site Supervisor.
- Able to travel between sites and to offsite events.

ACKNOWLEDGEMENT:

Other than the completion of marginal functions, all of the above duties and responsibilities are essential position functions subject to reasonable accommodation. All position requirements listed indicate the minimum level of knowledge, skills, and/or ability deemed necessary to perform the duties proficiently. This position description is not to be construed as an exhaustive statement of duties, responsibilities, or

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requirements. Individuals may be required to perform any other position-related instructions as requested by their supervisor, subject to reasonable accommodation. This position description is not all inclusive.

This position is a:

900 hour commitment

- Expected to serve an average of 20-40 hours per week
- Member start date: August 2022
- Member's term of service ends: 8/31/2023 or before